

Tranche 2

Project Development Workshop #2

15 February 2016, 8:45am - 4pm

Monash Law Centre, 555 Lonsdale St, Melbourne.

Objective: To progress the development of the Project Proposal Outlines by integrating the proposed Research Cluster activities with the project ideas from the Regional Advisory Panels (RAPs).

Invitees: Representatives of each RAP and Research Cluster, Essential Participant Reference Group (EPRG) and Research Advisory Committee, plus CRCWSC Executives

- **RAPs (2-3 members from each):** WA, SA, VIC, NSW, QLD
- **Research Clusters (2-3 members from each):**
 - RC1 Steering Transitions;
 - RC2 Monitoring and Optimisation;
 - RC3 Context Specific Solutions;
 - RC4 Integrated Planning and Implementation;
 - RC5 Evaluation Frameworks
- **EPRG:** John Saville (Chair), one other member
- **Research Advisory Committee:** Paul Greenfield (Chair), one other member
- **CRCWSC Exec members:** Jurg Keller, Tony Wong, Fiona Chandler, Chris Chesterfield (SA), Barry Ball (QLD), Jamie Ewert (VIC), Sandra Hall (NSW), Anas Ghadouani (WA)

→ Important preparation notes for this workshop are provided on Page 3 of these agenda papers

Agenda, Project Development Workshop #2

Time	Activity	Presenter/ Facilitator
8:45 am	Registration coffee/tea	
9:00 am	Welcome and Purpose of workshop Brief introduction of T2 process and current status of workshops/project development activities Purpose & objective of workshop Outline of structure of workshop	Jurg Keller
9:20 am	Presentation of project ideas from each RAP Each RAP presents short summary of project ideas (10min sharp) Discussion on possible linkages and synergies between projects (20min)	RAP representatives; All
10:30 am	Morning tea/coffee break	
10:45 am	Interactive discussions between each RAP and each Research Cluster Presentation of project ideas from RAPs and discussions with individual Research Clusters to identify joint interests/interactions and start integration of research activities and project ideas into the project proposal outlines (PPOs); Identifying key industry representatives and research/expertise leaders who will further collaborate to develop the PPO's Five sequential, table-based discussion phases (45min each) Interactive Session 1: WA - RC1; SA - RC2; VIC - RC3; NSW - RC4; QLD - RC5	All
11:30pm	Interactive Session 2: WA - RC2; SA - RC3; VIC - RC4; NSW - RC5; QLD - RC1	
12:15pm	Interactive Session 3: WA - RC3; SA - RC4; VIC - RC5; NSW - RC1; QLD - RC2	
1:00pm	Lunch	
1:45 pm	Interactive Session 4: WA - RC4; SA - RC5; VIC - RC1; NSW - RC2; QLD - RC3	
2:30 pm	Interactive Session 5: WA - RC5; SA - RC1; VIC - RC2; NSW - RC3; QLD - RC4	
3:15 pm	Afternoon tea/coffee break	
3:30 pm	Summary / Feedback of workshop and next steps	Jurg Keller
4:00 pm	Close of workshop	

Preparation Notes for Project Development Workshop #2

This workshop will be an intensive, interactive event that aims to achieve strong progress in developing the Project Proposal Outlines, due to be completed within one month of the workshop (mid March 2016).

In order to get the maximal benefit from the joint efforts and activities, all attendees should come prepared in the following way.

RAP representatives:

- Jointly with the RAP members, develop a list of 3-5 project ideas that will address key needs, and build on valuable opportunities identified in the regional Needs and Opportunities workshops.
- Identify a 'project idea leader' for each project who will take a responsibility in developing the idea, jointly with relevant RAP members, prior to the workshop.
- Use the Project Proposal Outline (PPO) template to start structuring the needs and opportunities (does not have to be completed or developed in detail at this stage though).
- Identify and incorporate key research needs and contributions based on the Research Cluster outlines distributed prior to the workshop.
- Identify possible core partner organisations (and individuals) in the region who would be keen to actively participate in the project development and execution and work with them to develop the project idea.
- Evaluate and briefly describe possible co-investment opportunities (cash and/or in-kind) from local or national organisations, both participant or non-participant organisations in the CRCWSC.
- Allocate each of the project idea to one of the RAP representative who will be attending this workshop and who will be well briefed by the relevant project idea leader/team on the context, needs, opportunities and required research inputs for the particular idea.
- Select one presenter to give a short (10min max) overview of the identified project ideas from each RAP at the beginning of the workshop (see agenda).

Research Cluster representatives:

- Jointly with the interested members in each Cluster, develop and revise the Research Cluster outline as requested after PDW#1 (mostly done by end January 2016, and distributed to RAPs).
- Identify key research outputs from Tranche 1 projects (using draft Outputs document) that are relevant to the identified Research Cluster activities so that they can be incorporated in the development of the Project Proposal Outlines (PPO)
- Communicate with your Cluster members and collate a short list of key expertise areas from each interested member in preparation for the workshop. This will be important for the discussions with each RAP to help identify who should be communicating with the RAP project idea team in developing the PPOs.
- Identify the 2-3 representatives of each Cluster who will be attending the workshop and ensure that between them you can cover the breadth of proposed Cluster activities.

EPRG and Research Advisory Committee representatives:

- Chair to consult with the committee members to select one additional participant at this workshop (ideally from committee, but may be external if agreed by committee) who can provide a complimentary input to chair and who will be willing to actively participate in the ongoing development of the PPOs as representatives of the committee.
- Both representatives to review the Research Cluster outlines prepared before the workshop to gain a good understanding of the proposed activities and research ideas/opportunities across all Cluster areas.

CRCWSC Exec Members:

- REDs and identified Exec members should actively assist the relevant RAPs with the preparation for this workshop and also work with the RAP during and post workshop in developing the PPOs jointly with the relevant Research Cluster members.