

Regional Advisory Panel		
Meeting No. 1	<b>Meeting Minutes</b>	UWA CBD Office, WA Trustee Building, Level 2, 133 St Georges Tce, Perth @ 8am
18/03/2015		

### Attendees

<b>Greg Claydon</b> (Inaugural Chair) Board Director CRC for Water Sensitive Cities	<b>Anas Ghadouani</b> Executive Director – Western Region CRC for Water Sensitive Cities	<b>Antonietta Torre</b> Senior Engineer Department of Water	<b>Ben Harvey</b> Director Strategy and Policy Department of Planning
<b>Bruce Young</b> Chairman, Water Committee UDIA	<b>Greg Ryan</b> Sustainability Manager Environment Landcorp	<b>Jeff Foley</b> Manager, Integrated Water Systems GHD	<b>Jennifer Stritzke</b> Statutory Planning Manager Swan River Trust
<b>John Savell</b> Director, Strategic Projects Department of Housing	<b>Max Hipkins</b> Mayor City of Nedlands	<b>Naomi Rakela</b> Manager, Environmental Services EMRC	<b>Shelley Shepherd</b> Program Manager New WATER Ways
<b>Sergey Volotovskiy</b> Senior Strategy and Policy Advisor, Climate Resilience Water Corporation	<b>Jurg Keller</b> Chief Research Officer CRC for Water Sensitive Cities		

### Apologies

<b>Peter Davies</b> Pro Vice Chancellor – Research The UWA	<b>Anne Hill</b> Executive Director, Strategy, Policy and Projects Department of Planning	<b>Vernon Langdon</b> Manager, Development Projects Department of Housing	<b>Meredith Blais</b> Manager, Water Policy Water Corporation
<b>Melanie Davies</b> Coordinator Environmental Projects City of Subiaco	<b>Rachael Penning- Bourne</b> Business Development Manager The UWA		

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1. Welcome	Welcome to Jurg Keller, Chief Research Officer of the CRC for Water Sensitive Cities.

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	<p>Apology from Anne Hill. There is a possibility of Ben Harvey to replace Anne’s position as the representative from the Department of Planning.</p> <p>James Tay has left the Water Corporation and moved to Centre for Liveable Cities Singapore. Sergey Votolovskiy has replaced James as the representative from the Water Corporation. Possibility to work together with James in Singapore.</p> <p>On behalf of the CRC, the RAP would like to thank James and Anne for their participation.</p> <p>Self-introductions were made around the table to welcome new members.</p>
<p><b>2. Previous Record of Discussion</b></p>	<p>Noted by Panel Members.</p> <p>Thanks to Shelley Shepherd and Anne Hill for their work for the “Liveable Neighbourhoods and beyond” workshop.</p>
<p><b>3. Post RW/IPW Workshop</b></p>	<p>Discussions on the possibility of a Post RW/IPW Workshop. Members of panel who attended provided positive feedback on experience. There was a general agreement at the workshops to where Perth was at in terms of becoming a water sensitive city.</p> <p>Tranche 2 workshop will follow on from the discussion session at the IPW. This will focus on the needs for each particular location. A report is currently being compiled of the outcomes from the last session of the IPW, which will be included in Tranche 2.</p> <p>It was decided that a post RW/IPW workshop is not required. If the RW/IPW workshops were not held in Perth, it would be useful to hold a post RW/IPW workshop in Perth. An email should be sent to workshop participants and CRCWSC partners advising of the availability of workshop presentations.</p> <p>Shelley Shepherd is currently compiling an email list of WA participants to broadcast upcoming Western Region events.</p> <p>Members of the panel to circulate relevant internal email within respective organisations to all panel members.</p> <p><b>ACTION: Anin to send the link(s) to presentations from the RW/IPW to participants. For future, links to presentations will be sent post event.</b></p>
<p><b>4. Online Stakeholder Survey</b></p>	<p>The outcomes report from the Online Stakeholder Survey was circulated to members of the Stakeholder Committee. Not all panel members have received the report and it will be circulated. <b>Greg Claydon and John Savell will be available to put together a context for the outcomes report.</b></p> <p>The report was reviewed at the CRCWSC EPRG/Board/CRC Executive meeting in February. Recommendations that were given in the report have not yet been accepted. Survey results on how the Regional Advisory Panels were functioning were</p>

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	<p>noted and discussed. The Western Region RAP is doing very well, congratulations to Greg Claydon for his leadership.</p> <p>Suggestions were made on whether it would be useful to circulate a survey once a year to panel members on their views of the effectiveness of the panel. It was decided that the annual review of the Terms of Reference is sufficient for this purpose.</p> <p><b>ACTION: Anin to circulate outcomes report to panel members.</b></p>
<p><b>5. Western Region Activities and Events</b></p>	<p><b>Project B1.2 WA Stakeholders Meeting</b> A group of stakeholders will be formed as the main contact in WA to update Darryl Low Choy. The group will include:</p> <ul style="list-style-type: none"> <li>• Antonietta Torre, who will be the convener</li> <li>• Max Hipkins</li> <li>• Jennifer Stritzke</li> <li>• Department of Water</li> <li>• Department of Planning</li> <li>• Department of Housing</li> </ul> <p><b>“Liveable Neighbourhoods and beyond” Workshop</b> Liveable Neighbourhoods (LN) workshop was successful – helped to show the linkage between the principle of LN and research. There is now science that backs up LN. Documentation will be compiled to support the Department of Planning with any matters that come up related to LN. Ben Harvey to have discussion with Fiona Chandler. The LN document is planned for publishing next month, where there will be a 60-day mandatory public consultation period (April/May/June).</p> <p>There were concerns of a number of important stakeholders who were not invited to the workshop. Apologies made – panel members to communicate with best endeavours so that it will not happen again.</p> <p><b>ACTION: Anin to circulate outcomes from LN workshop to those on the invite list who did not attend and any others that panel members recommend.</b></p>
<p><b>6. 2015 Event Schedule</b></p>	<p><b>New WATER Ways Events</b> Events are open invitation. 21<sup>st</sup> – 22<sup>nd</sup> April - Hydropolis Conference – 1<sup>st</sup> day visioning, 2<sup>nd</sup> day research based. 2<sup>nd</sup> June – NWW Water Industry Night – open to everyone.</p> <p><b>Edits to the Schedule to be made:</b> Additional column for the organisation taking the lead and the working team members for the workshop; the target audience – will it be open invitation or targeted CRC?</p> <p>Tranche 2 Workshop to be held in the 2<sup>nd</sup>/3<sup>rd</sup> week of May or early June. Same week as Bentley Synthesis Workshop as an option, or close to the RAP meeting on 10<sup>th</sup> June.</p>

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	<p><b>Impact Pathways Workshop</b> Impact Pathways Workshop will be scheduled after the survey from Project D6.1 has been completed by panel members. The survey is used to collect information on the benefits and impacts to end users from CRC activities. The survey was formed by Megan Farrelly and Annette Bos and will be used to develop a framework to inform CRC Impact Assessment.</p> <p><b>Public Open Space</b> UDIA is still putting together a program for the year, but are already very busy for the first six months. Naomi has been away on leave and is currently busy. The POS workshop will be postponed for the second half of the year. City of Belmont and City Wanneroo are having big issues with their Public Open Spaces. The Water Corporation and New Water Ways would be interested in getting involved with the workshop.</p> <p><b>Governance</b> John Thwaites to be involved with the workshop. Need to lock in a date. <b>Have to speak to Matthew Laing.</b></p> <p>There have been expressions of interest from particular local governments looking at issues on floods and sea level rise; they would like to get some more information from CRCs. Need synergies to deliver a workshop to help start a conversation on the issue of flooding and sea level rise – City of Geraldton, City of Bayswater, City of Nedlands, City of Canning to be included. A number of local governments have to follow State Planning Policy to acknowledge 0.9m sea level rise by the end of the century. How much work has the CRC done on coastal adaptation? There is work currently being done, but would be better to link up to specific locations. Department of Planning needs to be included. There needs to be a defined separation between flooding due to sea level rise and flooding due to drainage. NCCARF will be holding a sea level rise workshop for coastal local governments on Friday 27<sup>th</sup> March.</p> <p>There were workshops that were run post CRC Conference in Melbourne, which were free to attend. These topics could be used at some time in the future to be presented in WA.</p> <p><b>Jeff Foley will take lead for Project C to have a workshop.</b> Damien Batstone to give a talk?</p> <p><b>ACTION: Antonietta to circulate dates for monthly Scenario Planning workshops.</b> <b>ACTION: Jennifer to send Anin email about workshops in Melbourne.</b></p>
<p><b>7. Board Update</b></p>	<p>New temporary CRC WSC board member – Dr Emily Phillips from the Department of Environment, Land, Water &amp; Planning, Victoria.</p> <p>Commonwealth Review to be held on 4<sup>th</sup> - 6<sup>th</sup> May in Melbourne. Three people have</p>

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	<p>been appointed by the Commonwealth, two people from the CRC - Professor Barry Hart and Dr Don Bursill.</p>
<p>8. <b>Project 6.1 Survey</b></p>	<p>Survey could not be completed during the meeting, and will be circulated with some information regarding the project. <b>Panel members to complete survey in their own time and send to Anin to forward to Megan.</b></p> <p><b>ACTION: Anin to circulate survey and two-page information to panel members to complete.</b></p>
<p>9. <b>Tranche 2 Process Update</b></p>	<p>Jurg Keller gave an overview of the CRCWSC Executive’s thinking on the Tranche 2 projects process. The Tranche 2 Concept is to change from 34 projects to a handful of large transformation projects that will be focussed specifically on city/region/location. Projects will be catered to suit the needs of a particular location. Rather than four different programs, the projects will be cross disciplinary.</p> <p>Project D6.2 is looking at a Water Sensitive Index, which is used as a benchmarking tool. It is a framework to analyse where the “problem” locations are, where the needs are. Develop from a needs analysis a framework to identify the tasks which can cater to the needs and where the gaps are. Link up needs of particular location to projects.</p> <p>There will be an exchange of information between projects. End users will work primarily on local projects, but will be able to have a hand in other projects as well. The Regional Advisory Panel will be the drivers of the process. Develop consolidation projects with researchers – identify the needs and who needs to be involved, etc. Reviews then to follow. Local non-research partners to derive the process locally, to identify what the challenges will be in 3-4 years. End users are the drivers of the needs of any particular location.</p> <p>The aim is to have two types of sub-projects – (1) needs driven and (2) knowledge driven.</p> <ol style="list-style-type: none"> <li>(1) Application and adoption of the knowledge from the projects in the previous tranche. Will be based on the end-users and what they need.</li> <li>(2) If there is no knowledge available yet in a particular area of interest, what needs to be done to acquire the right information. The project will be driven out of research interest. Monash, UWA and UQ are essential participants as they are the 3 of the top 5 key cash funders – must look at their interests.</li> </ol> <p>The Regional Advisory Panels to play a key role in identifying the relevant stakeholder interest. Ensure that their needs are included. Panel members expressed concern about the workload expectations of the proposed process on them and considered that additional support would be needed from the CRC. In addition, it is important that delivery of Tranche 1 projects is demonstrated and results from them will be required to feed into the Tranche 2 process.</p>

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	<p>Some CRC WSC Projects that have only started approximately a year ago are still ongoing and outcomes have only just come out, these will overlap with Tranche 2. It is a great opportunity to have focussed research on key questions in WA.</p> <p>There will need to be a working group with Jurg to design the Tranche 2 workshop to ensure that it will be effective. A briefing session with a key group of from the Western Region RAP to discuss the details of the workshop. There will be an out of session meeting before the next RAP meeting on the 10<sup>th</sup> June to have further discussion with Jurg to design the workshop. <b>Greg, Anas and Jurg will discuss outside of the meeting.</b></p>
	<p><b>Close:</b> the meeting closed at <i>9.55am</i> and the Chair thanked everyone for their attendance.</p> <p><b>Date of next quarterly meeting:</b> Wednesday 10<sup>th</sup> June 2015</p>