

Regional Advisory Panel

Meeting No. 8	Meeting Minutes	UWA CBD Office, WA Trustee Building, Level 2, 133 St Georges Tce, Perth @ 8am
9/12/2015		

Attendees

Greg Claydon (Inaugural Chair) CRC for Water Sensitive Cities	Anas Ghadouani CRC for Water Sensitive Cities	Greg Ryan LandCorp	John Savell Department of Housing
Shelley Shepherd New WAter Ways	Max Hipkins City of Nedlands	Naomi Rakela EMRC	Sergey Volotovskiy Water Corporation
Ben Harvey Department of Planning	Janine McDonald Department of Water	Bruce Young UDIA	Giles Pickard City of Subiaco
Sharon Dignard Water Corporation	Aninditha Dharma CRC for Water Sensitive Cities		

Apologies

Antonietta Torre Department of Water	Jennifer Stritzke Department of Parks and Wildlife	Peter Davies The University of Western Australia	Steve Tierney City of Subiaco
David Horn GHD			

Item No.	Agenda Topic
1.	<p>Welcome and Apologies</p> <p>The Chair opened the meeting at 8:05am and welcomed everyone in attendance.</p> <p>The Chair acknowledged that Antonietta Torre, Jennifer Stritzke, Peter Davies, Steve Tierney and David Horn are apologies and that Shelley Shepherd will be arriving late. Ben Harvey will be leaving the meeting early.</p> <p>Janine McDonald attended the meeting as proxy for Antonietta Torre.</p>
2.	<p>Record of Discussion</p> <p>The Record of Discussion from the last Regional Advisory Panel meeting were noted and</p>

Item No.	Agenda Topic
	<p>approved by Panel members.</p> <p>The CRCWSC submission for Liveable Neighbourhoods is in final draft.</p> <p>ACTION: Anin to circulate final draft of CRCWSC submission for Liveable Neighbourhoods to the Panel for information and feedback (<i>Attachment 2.1</i>).</p>
3.	<p>Western Region Update and Activities</p> <p>Tranche 2 Needs & Opportunities and Project Development Workshops Outcomes</p> <p>John Savell and Greg Ryan presented on the outcomes of the Perth Needs & Opportunities workshop and Project Development workshop held in Melbourne. A copy of the presentation is attached (<i>Attachment 3.1</i>).</p> <p>The Panel showed concern on how project selection for Tranche 2 should be run and the role of the Regional Advisory Panel in Tranche 2. The Chair advised that the Panel will need to develop a Tranche 2 project portfolio for WA. A separate document should be developed to provide a plan that combines research, knowledge, adoption and/or capacity building to help identify which projects would be best for WA to better transition to a water sensitive city in the next 4 years. Project title and description should be worded appropriately to attract the right stakeholders. The Regional Advisory Panel will be asked to take on a leadership and influential role in Tranche 2.</p> <p>The Panel agreed that the final list of projects should be confirmed before the Second Project Development Workshop in February 2016.</p> <p>ACTION: Anas to clarify with the CRCWSC Executives on what the next steps/expectations are for the WA Regional Advisory Panel before the end of the working year.</p> <p>ACTION: Anas and Greg to consider resourcing to bring together the proposed WA CRCWSC Research and Adoption Program Plan 2016-2020 so it can be considered and supported by the RAP before the next major Tranche 2 workshop set down for mid-February, 2016</p> <p>ACTION: Anin to create a Doodle Poll to decide a date for a meeting mid-January, 2016.</p> <p>ACTION: The 'Opportunities for CRCWSC Tranche 2 projects in WA' document will be modified and re-circulated to the Panel for comment and feedback. This should be returned to Anin to be synthesised by end of December 2015/early January 2016.</p> <p>ACTION: Develop a draft document outlining project plan for CRCWSC activities in WA for the next 4 years.</p> <p>White Gum Valley Waterwise Development Exemplar</p> <p>An agreement has been signed for the CRCWSC to be part of the White Gum Valley Project</p>

Item No.	Agenda Topic
	<p>without any resource commitment. The CRCWSC is seeking the support of the Regional Advisory Panel to agree to provide funding for the project.</p> <p>Anas and Greg will have further discussions with Josh Byrne to agree and advance CRCWSC involvement in WGV.</p> <p>WA Launch of the Biofilter Guidelines</p> <p>The Panel agreed to provide funding for the Biofilter Guideline Launch.</p> <p>Western Region Schedule for 2016</p> <p>The Panel agreed that meetings from February until July 2016 will be scheduled for the second Wednesday of each month to be ready for Tranche 2.</p> <p>The list of workshop topics from 2015 will be recirculated for feedback to help decide which topics should be covered in 2016.</p> <p>ACTION: Anin to circulate 2015 Western Region Event Plan for feedback from the Panel (<i>Attachment 3.2</i>).</p>
4.	<p>CRCWSC Board Update</p> <p>The Chair provided an overview of the outcomes from the Board Meeting held on 30th November 2015. A review of the CRCWSC Governance Structure is being undertaken as it transitions to Tranche 2.</p>
5.	<p>Regional Advisory Panel Terms of Reference 2015/2016</p> <p>The Terms of Reference will need to be reviewed to redefine the role of the Regional Advisory Panel in Tranche 2. Review will be postponed until there has been confirmation from the CRCWSC Executives on what the Regional Advisory Panel is expected to deliver.</p>
6.	<p>Other Business</p> <p>The Panel advised that the CRCWSC should consider joining the 2020 Vision. This will be brought forward at the next CRCWSC Executive meeting.</p>
	<p>Meeting Close</p> <p>The meeting closed at 9:41am.</p> <p>The Chair thanked the Regional Advisory Panel members for their commitment and hard work throughout the year.</p> <p>Date of next Regional Advisory Panel meeting: To be confirmed.</p>

Actions	Description
1.	Anin to circulate final draft of CRCWSC submission for Liveable Neighbourhoods to the Panel for information and feedback (<i>Attachment 2.1</i>).
2.	Anas to clarify with the CRCWSC Executives on what the next steps/expectations are for the WA Regional Advisory Panel before the end of the working year.
3.	Anas and Greg to consider resourcing to bring together the proposed WA CRCWSC Research and Adoption Program Plan 2016-2020 so it can be considered and supported by the RAP before the next major Tranche 2 workshop set down for mid-February, 2016
4.	Anin to create a Doodle Poll to decide a date for a meeting mid-January, 2016.
5.	The 'Opportunities for CRCWSC Tranche 2 projects in WA' document will be modified and re-circulated to the Panel for comment and feedback. This should be returned to Anin to be synthesised by end of December 2015/early January 2016.
6.	Develop a draft document outlining project plan for CRCWSC activities in WA for the next 4 years.
7.	Anin to circulate 2015 Western Region Event Plan for feedback from the Panel to decide event topics for 2016 (<i>Attachment 3.2</i>).