

Sponge City Trade Mission to Kunshan, Jiangsu Province, China



CRC for
Water Sensitive Cities



Participant Information

The CRC for Water Sensitive Cities looks forward to welcoming you at the [Sponge City Trade Mission](#) to Kunshan, Jiangsu Province, China on Monday 13th to Wednesday 14th of February 2017.

To provide you with the background knowledge on Kunshan, a briefing document has been created and can be found on the CRCWSC website [here](#). To confirm participation the CRCWSC requests that each delegate (not company) completes the Participant Form found [here](#) on our website by **Friday 6 January** and return it to ebony.henderson@crcwsc.org.au. Additional information is listed below.

Company profile:

Each organisation is required to submit a 2 page (max) company information/brochure, this will be included in the handout material for the seminar on Monday 13 Feb 2017. No template provided. It is expected that each organisation returns this to ebony.henderson@crcwsc.org.au by **Friday 13 January 2017**.

Chinese VISA:

Australian residents will need a business visa to travel to China. Information on how to apply for a Chinese Visa can be found [here](#), and the visa application form is located [here](#). You will need an invitation letter to support your business visa application, which the CRCWSC will organise for each delegate once the participant form (below) has been completed and returned.

Once your visa application has been submitted to the Chinese Embassy, it will take no longer than 5 business days to process.

Suggested flights:

CRCWSC Staff will be on the below flights.

Melbourne to Shanghai, Saturday 11 Feb 2017

MU740/QF305, 22:30 – 5:55 (arriving on Sunday 12 February 2017)

Shanghai to Melbourne, Wednesday 15 Feb 2017

MU737/QF342, 20:00 – 10:00 (arriving on Thursday 16 February 2017)

Ground transport:

If you decide to take the MU740/QF305 flight arriving on Sunday 12 Feb the CRCWSC will organise your airport transfer from Shanghai Pudong Airport to Kunshan. The CRCWSC will also assist with coordinating transportation within Kunshan.

Accommodation:

The CRCWSC will secure a group discount rate at either the Tonino Lamborghini Hotel or Crowne Plaza. The CRCWSC is happy to book accommodation for all participants (however you can stay elsewhere if you desire). You will need to supply check-in and check-out dates and any special requirements (in form below).

***Note:** All participants/companies are expected to fund and book their own flights and transfers to Kunshan by Sunday and pay for their own hotel accommodation.*

Translation:

The CRCWSC will organise simultaneously translation service for the plenary program on Monday 13 Feb 2017. And will have a few translators on site for the business-matching session on Tuesday 14 and Wednesday 15 Feb 2017.

Pre-departure briefing:

A pre-departure briefing has been organised.

Date: Friday 3 February 2017

Time: TBC

Location: TBC

Note: For the interstate participants we will have teleconference facilities available.

Discussion topics:

- A detailed program and format
- List of Chinese companies to meet
- Potential project lists

Pre-workshop briefing (in Kunshan):

A pre-workshop has also been organised.

Date: Sunday 12 February 2017

Time: 18:00 – 21:00 (over dinner)

Location: Restaurant of hotel (TBC)

Note: Please have your presentation for Monday with you on a USB for collection

Further information:

Please contact Ebony Henderson on +613 9902 4985 or ebony.henderson@crcwsc.org.au.