



Regional Advisory Panel (SA)		
Tuesday, 25 October 2016	<b>Minutes</b>	SA Water Adelaide 9:30

Attendees			
Jamie Ewert (Chair)	Ebony Henderson (CRCWSC)	Barry Ball (CRCWSC)	Katie Hammer (CRCWSC)
Anglea Marchi (UoA)	Brenton Curtis	Greg Ingleton (SA Water)	Mellissa Bradley (watersensitiveSA)
Sam Phillips (A&MLR)	SA Water Rep. (TBC)		
Apologies			
John Devine (CoUnley)	Steven Gatti (DEWNR)	Angus Simpson (UoA)	Robin Allison (Design Flow)
Steve Morton (DEWNR)			

Item No.	Agenda Topic
1.	<p><b>Welcome and Apologies</b></p> <p>The meeting commenced at 9:45. The Chair noted apologies and welcomed Barry Ball (Executive Member) and Katie Hammer (representing IRP1).</p> <p>Additional agenda item (if time) Mellissa Bradley to discuss Andy Coutts project – heat island tool.</p> <p>Minutes and action items approved.</p>
2.	<p><b>Outcomes from the SA participants’ out-of-session discussion – Mellissa Bradley</b></p> <p>See attachment 1 for agenda items that were discussed. Key points to note include:</p> <p>IRP Steering group nominations:</p> <ul style="list-style-type: none"> <li>• IRP1 – Greg Ingleton is on the steering committee.</li> <li>• IRP2 – Mellissa Bradley is on the steering committee. Pushing for Adelaide to be more relevant in IRP2. MB to help Sayed with the engagement strategy.</li> <li>• IRP3 – John Devine is nominated for the steering committee. The project scoping workshop to commence in early 2017. Green Hill project.</li> <li>• IRP4 – John Devine / Brenton Curtis / Mellissa Bradley are all possibilities for the steering committee.</li> <li>• IRP5 – Steve Gatti is nominated for the steering committee. Concerns that it is only relevant to Perth.</li> </ul> <p>The group reflected on the process for developing IRP1 and IRP2 and agreed to provide more SA case studies for future IRPs.</p> <p>The linkages between the RAP and the WaterSensitiveSA steering committee were considered, with a view to aligning these committees more closely. A range of factors were identified (in</p>



	<p>particular potential funding overlaps) that presents a potential risk in combining the RAP with the WaterSensitiveSA Steering committee.</p> <p>The workshop on 29 March 2017 will be – co-branded with WaterSensitiveSA and CRCWSC. The Learning Centre at SA Water has been booked for the event. Mellissa to lead the event management, promotional material, registrations etc.</p> <p><b>ACTION:</b> EH/MB to discuss event preparations prior to next meeting. EH to leave a CRCWSC banner is SA for RAP to use.</p>
<p><b>3.</b></p>	<p><b>Integrated Research Projects</b> – Katie Hammer – See PowerPoint Presentation #1</p> <p>Project Leader - Briony Rogers, Assist Project Leader - Kelly Fielding, Key Team Members - Barry Ball, Chris Chesterfield &amp; Katie Hammer.</p> <p>The Integrated Research Project (IRP1) - WSC Transition Strategies and Implementation Plans has been approved by the board and commenced on 1 Oct 2016.</p> <p>This project addresses a number of industry needs identified in the 2015 Needs and Opportunities workshops (held nationally including in SA), including the need for improved:</p> <ul style="list-style-type: none"> <li>• Long-term vision and narrative grounded in local community values</li> <li>• Sector-wide leadership, alignment and coordination</li> <li>• Commitment to learning, innovation and collaboration</li> </ul> <p>IRP1 addresses this by drawing on research from Tranche 1 projects, such as;</p> <ul style="list-style-type: none"> <li>• A4.2 - vision work in Perth (Industry Members) &amp; Melbourne, Elwood (communities members)</li> <li>• A2 - Community engagement</li> <li>• D6.2 - Water Sensitive Cities Index / benchmarking</li> <li>• B1 - Catchment Scale Planning</li> <li>• A3.3 – Research to Policy</li> </ul> <p>The project will be delivered through case studies. The full version of each case study has in 5 Phases, <b>See slides 8 – 14.</b></p> <ul style="list-style-type: none"> <li>• <b>Phase 1</b> Scope, design and plan envisioning process</li> <li>• <b>Phase 2</b> Facilitate envisioning process</li> <li>• <b>Phase 3</b> Develop transition strategy</li> <li>• <b>Phase 4</b> Develop implementation plan</li> <li>• <b>Phase 5</b> Monitor and support strategy implementation</li> </ul> <p>Case studies for this project are based all over AUS:</p> <ul style="list-style-type: none"> <li>• WA: Perth has already commenced and on stage 4.</li> <li>• Vic: Bendigo (regional VIC)</li> <li>• QLD: South east QLD or Townsville (TBC with the Qld RAP)</li> <li>• NSW: Greater Sydney, Orange or Newcastle (TBC with the NSW RAP).</li> </ul> <p>The project also allows for a greater Adelaide case study. The RAP has requested that this be completed by mid-2017 to enable the outcomes to be utilised in broader processes.</p>





	<p>A “lite” version of process is proposed for Greater Adelaide. This may include:</p> <ul style="list-style-type: none"> <li>• Skipping phase 1 by developing a background report to synthesise current knowledge rather than using an engagement process to build this picture with stakeholders.</li> <li>• A workshop for phase 2 to undertake benchmarking (using the WSC index tool) and envisioning.</li> <li>• Undertaking the backcasting and foresighting steps out-of-session.</li> <li>• A second workshop for phase 3 to develop a transition strategy.</li> </ul> <p>The estimated cost for the SA project is between \$20 – \$30K.</p> <p><b>ACTION:</b> Mellissa Bradley to provide the draft water plan (from Steve Morton) as a reference to gauge the pre-work needs to be done in SA.</p> <p><b>ACTION:</b> JE to confirm the budget for the SA case study within the approved IRP1 project proposal.</p> <p><b>ACTION:</b> Katie to:</p> <ul style="list-style-type: none"> <li>• Propose a budget and workplan for the SA case study.</li> <li>• Provide information on the Index’s 7 goals &amp; 34 indicators</li> <li>• Arrange workshop dates</li> </ul> <p><b>ACTION:</b> RAP members to investigate funding options for the Greater Adelaide case study</p>
<p>4.</p>	<p><b>Adoption Pathways – Barry Ball</b></p> <p>Barry Ball presented the <i>Research Adoption Strategy 2016 – 2021</i> and sought feedback on its actions and 11 key-core outcomes. <b>See PowerPoint #2.</b></p> <p><b>ACTION:</b> SA RAP to provide feedback on the “<i>Research Adoption Strategy 2016 – 2021</i>” for discussion at the next meeting.</p> <p>Each RAP has been allocated a capacity building budget to implement the Research Adoption Strategy. The SA RAP has a budget of \$20K to spend before 30 June.</p> <p>Suggestions of ways to spend the funding includes;</p> <ul style="list-style-type: none"> <li>• The <i>SA Business Plan</i> would be a good starting point to develop a proposal.</li> <li>• The <i>20% Canopy Cover project in SA</i>. The project could create an easy to understand document for developers and/or council.</li> <li>• John Thwaites to travel to SA to brief the Cabinet as part of a phase in the IRP2.</li> </ul> <p><b>ACTION:</b> SA RAP to nominate projects and a workplan for the capacity building budget.</p> <p><b>ACTION:</b> MB and JE to investigate holding the Business Case for WSC in SA.</p>
<p>5.</p>	<p><b>SA RAP Governance - Jamie Ewert, Mellissa Bradley, Barry Ball</b></p> <p>When RAPs were established the Chair was a Board member or CRCWSC executive member. The RAP Terms of Reference for Tranche 2 now require the chair to be an industry participant, nominated by the RAP and endorsed by the CRCWSC Executive.</p> <p><b>ACTION:</b> Provide nominations for the SA RAP chair.</p>





	<p>Regional Managers will be appointed in FY1617 to replace the Regional Executive Director roles in WA, VIC &amp; QLD. It is proposed that these positions be co-funded by the CRCWSC and an industry organisation(s).</p> <p>The Regional Manager will be responsible for growing local stakeholder participation in the RAP, providing a conduit to other regions and liaise with the CRCWSC Executive on regional matters. The Regional Manager will also project manage the delivery of the local capacity building budget and activities associated with Integrated Research Projects (or other CRCWSC projects in the region)</p> <p>Although there is no CRCWSC budget for a SA Regional Manager in FY1617, a proposal can be considered by the CRCWSC Executive if a co-funding opportunity exists.</p> <p><b>ACTION:</b> SA RAP to develop a proposal for an SA Regional Manager. To assist, EH will distribute the generic PD for Regional Manager.</p>
6.	<p><b>Meeting schedule</b></p> <ul style="list-style-type: none"> <li>• Tuesday 24 January 2017 (9:30 – 12:30)</li> <li>• Wednesday 29 March 2017 (9:30 – 12:30) + seminar + committee group meeting</li> <li>• Thursday 25 May 2017 (9:30 – 12:30)</li> </ul>
	<p><b>Close:</b> The meeting closed at 12:30pm. The Chair thanked everyone for their attendance.</p> <p><b>Date of Next Meeting:</b> Tuesday 24 January 2017, 9:30 – 12:30 – SA Water</p>

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Action #	Description	Status
1	<b>ACTION:</b> EH to forward steering committee nomination to JK.	Complete
2	<b>ACTION:</b> EH/MB to discuss event preparations prior to next meeting. EH to leave a CRCWSC banner in SA for RAP to use.	
3	<b>ACTION:</b> Mellissa Bradley to provide the draft water plan (from Steve Morton) as a reference to gauge the pre-work needs to be done in SA.	
4	<b>ACTION:</b> JE to confirm the budget for the SA case study within the approved IRP1 project proposal.	
5	<b>ACTION:</b> Katie to; - Propose a budget and workplan for the SA case study. - Provide information on the Index's 7 goals & 34 indicators - Arrange workshop dates	
6	<b>ACTION:</b> RAP members; Investigate funding options for the Greater Adelaide case study	
7	<b>ACTION:</b> SA RAP to provide feedback on the "Research Adoption Strategy 2016 – 2021" for discussion at the next meeting.	Sent to RAP 17/01/2017
8	<b>ACTION:</b> SA RAP to nominate projects and a workplan for the capacity building budget.	
9	<b>ACTION:</b> MB and JE to investigate holding the Business Case for WSC in SA.	
10	<b>ACTION:</b> Provide nominations for the SA RAP chair.	
11	<b>ACTION:</b> SA RAP to develop a proposal for an SA Regional Manager. To assist, EH will distribute the generic PD for Regional Manager.	Sent to RAP 17/01/2017

