



WESTERN Regional Advisory Panel

Meeting No. 25	<h2 style="margin: 0;">Meeting Minutes</h2>	Department of Water St Georges Tce Board Room @ 8:00am
17/05/17		

Attendees		
Greg Claydon – DoW/CRCWSC Board – Inaugural Chair John Savell – Housing Authority/CRCWSC EPRG Emma Yuen – CRCWSC Regional Manager Mike Mouritz – CRCWSC Board Sonja Davidson – CRCWSC	Shelley Shepherd – New Water Ways Inc. Emma Monk – Department of Parks and Wildlife Nicholas Deeks – GHD Giles Pickard – City of Subiaco Jurg Keller – CRCWSC CRO	Antonietta Torre – DoW/CRCWSC EPRG Greg Ryan – LandCorp Sergey Volotovskiy - Water Corp Joanne Woodbridge– EMRC Jane McCredie – Dept of Planning Barry Ball CRCWSC RAE
Apologies		
Anas Ghadouani – UWA/ CRCWSC Western RED Ben Harvey – Dept of Planning	Peter Davies – UWA Bruce Young – UDIA Max Hipkins – City of Nedlands	Neil Burbridge – City of Armadale Ajay Shah – KBR Naomi Rakela– EMRC

Item No.	Agenda Topic	ATT
1.	Welcome & Apologies The Chair opened the meeting at 8:10am and welcomed meeting attendees. The Chair advised Jurg Keller and Barry Ball would join the meeting via teleconference	
2.	Record of Discussion The Record of Discussion from the last Regional Advisory Panel meeting held 15 th March 2017 was noted and approved by Panel members.	1
3.	Actions from previous minutes Action 1 – Greg has contacted DPC and dialogue on Smart cities is ongoing. Action 3 Emma Y to distribute IP consultant report to RAP. Action 13 Sergey advised <ul style="list-style-type: none"> • Melanie Roosendaal is now leading the Community Engagement Sub-Committee. • Deanne McDonald is now a member of the <ul style="list-style-type: none"> ○ Transition Network ○ New Water Ways Board Action 15 Emma Y has recommended 2 CRCWSC Perth conference tours, a bus tour to White Gum Valley and a Water Sensitive Walking tour Action 16 Emma M has provided comments to Barnaby McIlrath on draft B5.1 report. Emma M has not received further feedback from Barnaby. May'17 Action 1 – Antonietta will contact Barnaby for feedback on the comments that were made on the B5.1 report.	2



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4.	<p>Correspondence</p> <p>Naomi R informed Greg C that she has resigned from EMRC and will resign from WRAP and IRP2 Steering committee.</p> <p>Greg Claydon emailed Naomi Rakela on the 11th May to express thanks for her very significant and helpful contributions to the WRAP and CRCWSC.</p> <p>Greg invited Joanne to the May WRAP for further discussion on future representation.</p>	
5.	<p>Chief Executive Officer update</p> <ul style="list-style-type: none"> • The Chair advised that Tony Wong sent his apologies, he is travelling and could not join the meeting. • The Chair updated the WRAP on his suggestions that agenda items 5,6,7,8 be combined into a CRC WSC Executive Update, and that either Barry or Jurg and/or another CRCWSC Exec join future meetings to cover all executive items. 	
6.	<p>Executive Report</p> <ul style="list-style-type: none"> • Strategic Plan and Operation Plan to go to the Board mid June for approval – Barry Ball advised that the plans have been sent to the <ul style="list-style-type: none"> ○ Advisory Committee (Greg C) and ○ Essential Participants Reference Group (Johns S, Antonietta T) on the 8th May, due for comment COB 18th May. • The WRAP was emailed Strategic and Operation plans 15 May. <p>Barry and WRAP discussed the plan and it was decided that:</p> <p>May'17 ACTION 2: WRAP to send comments on Strategic and Operation Plan to Emma Yuen, cc'ing in Greg C, John S and Antonietta T, by the Tuesday 23rd May.</p> <p>May'17 ACTION 3: Emma Y to forward comments received on Strategic and Operation Plan to Ben Furmage by Friday 26th May.</p> <p>Antonietta T commented that the Strategic Plan has increased the responsibility for WRAP members and Regional Manager to deliver capacity building.</p> <p>May'17 ACTION 4 WRAP discuss increased capacity building responsibilities when WRAP meeting resumes on the 14th June.</p> <p>May'17 ACTION 5 Chair requested Emma Y update research and adoption plan with input from other WRAP members.</p>	
7.	<p>Research Adoption Report Tools and Products (TAP)</p> <p>Western RAP members on steering committee are Nick Deeks and Giles Pickard Western Researcher on steering committee, Matthew Hipsey.</p> <p>Steering committee have input on priorities and are the main mechanism to connect with WRAP.</p> <p>Christian Ulrich is preparing TAP proposal to be presented for approval at June Board meeting.</p> <p>The proposal has received comments from the Advisory Committee and the modified version of the proposal is with the Essential Participants Reference Group (EPRG) for comment, EPRG comments are due this week.</p> <p>Steering committee feedback to WRAP</p>	



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	<ul style="list-style-type: none"> • there appears to be no groundwater in any of the tools. Can B2.4 learnings be included? • MUSIC is the preferred interface, can there be flexibility to use UNDO also? • East Coast focus, needs to be a national focus to encourage WA users to get on board. <p>May'17 ACTION 6 John S to send EPRG TAP proposal to Sonja. Sonja to distribute to the WRAP.</p>	
8.	<p>Research Manager Report IRP3 Evidence –based integrated urban planning across different scales (Project Leader Chris Chesterfield, WRAP Contact Ben Harvey) Jurg advised that Chris is to develop and lead steering committee. Chris is contacting steering committee members individually. WA members of steering committee are Ben Harvey, Shelley Shepherd.</p> <p>EPRG members advised that they had received a scoping document – preliminary summary of IRP3.</p> <p>Steering Committee member Shelley S advised that she had yet to be contacted to develop project and draft proposal.</p> <p>The Chair queried if process was being followed and recommended more discussion at steering committee level before going to other groups.</p> <p>May'17 ACTION 7 Jurg to follow up on IRP3 steering committee discussion.</p> <p>IRP4 Achieving water sensitive outcomes for in-fill developments (Project Leader Steven Kenway, WRAP contact Greg Ryan) Jurg advised that Steven is developing draft proposal. WA members of steering committee are Nic Temov, proxy Matt Stack, Greg Ryan, Alex Gardner, Geoffrey London.</p> <p>Greg R advised that Geoffrey London and Matt Stack have had discussions on incorporating Design into proposal. Jurg advised Geoffrey London and Alex Gardner will be working on Design and regulatory items.</p> <p>IRP5 Managing high groundwater under urban development (Project Leader to be decided, WRAP contact Emma Yuen) Project summary sent to Advisory Committee, comments have been received that the complexity of the Swan Coastal plain is the focus of the project.</p> <p>Jurg sent summary to EPRG last Friday, proposing a joint research case study “Brabham Action Research”.</p> <p>The Chair sees this is an opportunity for a focussed case study in WA.</p> <p>May'17 ACTION 8 The WA members proposed earlier for the IRP5 steering committee to work this up by identifying learnings from what has already been done and applying to Brabham for further discussion with Jurg and the WRAP.</p>	4
9.	<p>Regional Manager Report</p> <p>Report tabled. Regional Manager to discuss at June WRAP meeting.</p>	



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10.	<p>Capacity Building The Chair requested a working group be formed to identify priority capacity building activities for the 17/18 program. The Chair suggests the working group prepare 2 programs, one that has the same budget as 2016/17 being \$40,000 and the other that has double the budget of 2016/17, \$80,000. May'17 ACTION 9 John Savell, Antonietta Torre, Emma Yuen, Shelley Shepherd, Emma Monk to form committee and bring 2 programs to June WRAP meeting for discussion.</p>	
11.	<p>Close: the meeting closed at 9:45am and the Chair thanked everyone for their attendance. The Chair proposed that as ½ the agenda was not discussed that we resume the WRAP meeting in one months time. May'17 ACTION 10 Sonja to arrange meeting and advise WRAP Potential Date of next meeting: 14 June 2017</p>	

Actions	Description	Who	When
1.	Antonietta will contact Barnaby for feedback on the comments that were made on the B5.1 report.	Antonietta Torre	
2.	WRAP to send comments on Strategic Report and Operation Plan to Emma Yuen, ccing in Greg C, John S and Antonietta T, by the Tuesday 23 rd May.	All	23 May 17
3.	Emma Y to forward comments received on Strategic and Operation Plan to Ben Furmage by Friday 26 th May	Emma Yuen	26 th May 17
4.	WRAP discuss increased capacity building responsibilities when meeting resumes in June	All	14 June 17
5.	Chair requested Emma Y update research and adoption plan with input from other WRAP members.	Emma Yuen	
6.	John S to send EPRG TAP proposal to Sonja. Sonja to distribute to the WRAP.	Sonja Davidson	18/5/17
7.	Jurg to follow up on IRP3 steering committee discussion	Jurg Keller	
8.	The WA members proposed earlier for the IRP5 steering committee to work this up by identifying learnings from what has already been done and applying to Brabham for further discussion with Jurg and the WRAP.		



Actions	Description	Who	When
9.	John Savell, Antonietta Torre, Emma Yuen, Shelley Shepherd, Emma Monk to form committee and bring 2 programs June meeting for discussion	Emma Yuen	14 June 17
10.	Sonja to arrange June meeting and advise WRAP	Sonja Davidson	
Standing Item	All WRAP members to forward to Sonja details of events that would be of interest to Western Region WSC and Sonja will keep the calendar up to date	All	ongoing
Standing Item	The Panel to share experiences from meetings and engagements with others in the industry.	All	ongoing