



Regional Advisory Panel Special Meeting – Western Region

Meeting No. Special meeting	Meeting Minutes	WA Trustees Building, L2, 133 St Georges Tce Board Room @ 8:00am
11/10/17		

Attendees		
Greg Claydon – DWER/CRCWSC Board – Inaugural Chair John Savell – DoC/CRCWSC EPRG – A/Chair Emma Yuen – CRCWSC Regional Manager	Shelley Shepherd – New Water Ways Inc. Giles Pickard – City of Subiaco Max Hipkins – City of Nedlands	Antonietta Torre – DWER/CRCWSC EPRG Ben Harvey – DPLH Ajay Shah – KBR Emma Monk – DBCA
Apologies		
Joanne Woodbridge– EMRC Mike Mouritz	Bruce Young – Spatial Property	Sergey Volotovski – Water Corporation Neil Burbridge – City Of Armadale

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1.	Welcome & Apologies Greg opened the meeting at 8:00am	
2.	WRAP Business Plan Each of the advisory panel around Australia has been asked to develop a Business Plan. Emma went through the different types of plans and provided an update on how the plans fit together. Its an opportunity for the RAP to use the Business Plan as a resource bid. Overall RAP members were happy with the Plan but with minor tweaking. Actions: All RAP to provide comments on the draft business plan to Emma Y by 20 October. Emma Y to recirculate final draft by 27 Oct. Shelley and Antonietta to provide alternative cover photo for the Business Plan.	
3.	Greg left the meeting and John Savell took over as Chair. Research and Adoption Plan Emma Y identified the gaps not covered by Tranche2. Top two are: <ul style="list-style-type: none"> • Governance, regulatory, policy and delivery framework in WA. RAP identified that the CRC is the biggest influencer in policies. • Locale Scale water supply and servicing may be covered by IRP4. Check on this in a couple of months. Actions: Shelley, Ben, Antonietta and Emma Y to prepare a letter to Barry Ball, Executive and Advisory Committee stating: <ol style="list-style-type: none"> a. Why we need to influence through policies 	



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	<p>b. How we can influence through:</p> <ul style="list-style-type: none"> i. Existing SPP process ii. IRP3 (but too slow) iii. CRCWSC to support top 10 national policies (but not funded) <p>Shelley to update RAP at meeting on 15 November.</p>	
4.	<p>Local government sector strategies</p> <p>First draft provided for comments. Activities highlighted in yellow is being progressed. The rest of the activities are yet to be progressed.</p> <p>Actions: All RAP to provide comments on the draft of local Government strategy by 27 Oct. Emma Y to finalise and distribute for noting on 15 November.</p> <p>Giles and MP to provide comments on how to target elected members possible including Index workshops and elected member information package.</p> <p>Giles, MP, Joanne and Emma Y to discuss draft local government engagement strategy item C.a. (an alternative to the CRCWSC participant LGA group)</p>	
5.	<p>Development sector engagement strategy</p> <p>The RAP endorses the draft Development Sector Engagement Strategy subject to Emma rewording activity 2b.</p> <p>Endorsement of a process for FAQs for the development sector.</p> <p>Actions: All RAP to provide comments on questions 5-13 that they believe should be included. Currently 1-4 will be included but none of the others.</p>	
6.	<p>Regional Managers Workplan</p> <p>Emma provided an update. RAP endorsed the work plan.</p>	
7.	<p>WA demonstration projects (Tranche 1 D1.4)</p> <p>The RAP agreed to put forward all 5 demo projects in the following order.</p> <ul style="list-style-type: none"> 1. Wanju – Vegetation masterplan 2. City of Bayswater – Jacobson Nitrogen removal 3. Alkimos recycled water initiative 4. City of Melville – Frederick Baldwin Lake 5. Woodlupine Brook – retrofit of drain <p>Actions: RAP to note that priorities for demo projects.</p>	
8.	<p>Other Business</p> <p>Capacity Building Vlogs – Shelley tabled a first thinking of the vlog. The top 3 vlogs identified at the previous meeting are:</p> <ul style="list-style-type: none"> 1. Urban heat – targeting local government 	



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	2. Water cycle – targeting general public 3. Groundwater – targeting industry Actions: All RAP to provide comments on speakers for the vlogs and to note that the highlighted sections in blue were the priorities agreed by RAP	
9.	Meeting close and next meeting: Wednesday, November 15, 2017	

Actions	Description	Who	When
1.	All RAP to provide comments on the draft business plan to Emma Y by 20 October. Emma Y to recirculate final draft by 27 Oct. Shelley and Antonietta to provide alternative cover photo for the Business Plan.		
2.	Shelley, Ben, Antonietta and Emma Y to prepare a letter to Barry Ball, Executive and Advisory Committee stating: <ul style="list-style-type: none"> c. Why we need to influence through policies d. How we can influence through: <ul style="list-style-type: none"> i. Existing SPP process ii. IRP3 (but too slow) iii. CRCWSC to support top 10 national policies (but not funded) Shelley to update RAP at meeting on 15 November		
3.	All RAP to provide comments on the draft of local Government strategy by 27 Oct. Emma Y to finalise and distribute for noting on 15 November. Giles and MP to provide comments on how to target elected members possible including Index workshops and elected member information package. Giles, MP, Joanne and Emma Y to discuss draft local government engagement strategy item C.a (an alternative to the CRCWSC participant LGA group)		
4.	All RAP to provide comments on questions 5-13 that they believe should be included. Currently 1-4 will be included but none of the others.		
5.	RAP to note that priorities for demo projects.		



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6.	All RAP to provide comments on speakers for the vlogs and to note that the highlighted sections in blue were the priorities agreed by RAP	ALL	