



WESTERN Regional Advisory Panel

Meeting No. 27	<h1 style="margin: 0;">Meeting Minutes</h1>	Department of Water St Georges Tce Board Room @ 8:00am
20/09/17		

Attendees		
Greg Claydon – DWER/CRCWSC Board – Inaugural Chair John Savell – Department of Communities /CRCWSC EPRG Emma Yuen – CRCWSC Regional Manager Mike Mouritz – CRCWSC Board	Sergey Volotovskiy - Water Corporation Ben Harvey – Department of Planning Shelley Shepherd – New Water Ways Inc. Nicholas Deeks – GHD	Emma Monk – DBCA Antonietta Torre – DWER/CRCWSC EPRG Joanne Woodbridge– EMRC Max Hipkins – City of Nedlands Sharon Clark – LandCorp Barry Ball - CRCWSC RAE
Apologies		
Jurg Keller – CRCWSC CRO Neil Burbridge – City of Armadale	Peter Davies – UWA Bruce Young – UDIA Greg Ryan – LandCorp	Giles Pickard – City of Subiaco Ajay Shah – KBR Anas Ghadouani – UWA

Item No.	Agenda Topic	ATT
1.	Welcome & Apologies The Chair opened the meeting at 8:10am and welcomed meeting attendees. Chair also thanked John Savell for chairing the last 2 meetings in his absence. The Chair advised Barry Ball would join the meeting via teleconference to provide an Executive update	
2.	Record of Discussion The Record of Discussion from the last Regional Advisory Panel meeting held 26 July 2017 and the Optional Regional Advisory Panel held on 30 August 2017 was noted and approved by Panel members.	1
3.	Actions from previous minutes 1. B5.1 report has already been released. Still haven't received feedback on how our comments were incorporated. 2. Deferred. 3. Not relevant anymore. 4. Budget discussed and confirmed at \$40 000. Actions from Special RAP minutes: 1. Ant discussed the interface with Undo and Toolkit with Joel Hall. It is not compatible. 2. Barry is yet to circulate utility of the future paper 3. John still has to write the letter to advocate for urban water reform at the national agenda. 6. Shelley & Mike prepared a draft project proposal for IRP3 and has been circulated to Ben, Emma and Chris. Please send comments/changes to Shelley by next Wed (27 th Sept).	2



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	<p>Actions from Special TAP RAP minutes: None of the items have been addressed</p> <p>Protocol: Chair suggests that whoever is representing the RAP on the IRP committees has been nominated to make comments on behalf of the RAP. It is up to the discretion of the member to circulate any comments to members for input. We do empower the nominated RAP member on the committees to represent the interest of the RAP members.</p>	
4.	<p>Correspondence</p> <p>Greg sent an email and letter to Barry Ball regarding the Capacity Building program and noted that more than half of the activities are of national relevance and beneficial to other RAPs. A submission was made for progressing the procurement of NWW program for 17/18 is \$40k.</p> <p>Greg waiting on reply back from Barry.</p>	
6.	<p>Regional Managers' report</p> <ul style="list-style-type: none"> • IRP2 stakeholder engagement plan and the 152 page report Review of the non-market value. Sayed will be giving a face to face update before the end of the year. • IRP3 – Shelley has developed a proposal • IRP4 – proposal submitted to Board end of Aug. • IRP5 – A consortium of GHD, Watertech & UWA have been awarded the project lead with Nick Deeks as the project manager. EOI will be uploaded on the website • Synthesis project - Jamie putting out an EOI. • Water Sensitive Cities index training session planned for Oct/Nov through the WC & DWER WaterWise program. • All state RAPs have been asked to develop a business plan for each RAP (next meeting). Emma has developed a draft. Will be discussed at the next RAP meeting. • Capacity Building – national program being developed. • Development and Local Government Sector engagement strategies • Water Utilities Engagement – Sergey provided an update on how the Water Corporation is working and continuing to build a relationship with the CRCWSC & DWER. 	
7.	<p>Items for discussion:</p> <p>RAP membership – Allison Hailes, CEO UDIAWA, is now a board member of the CRC. Greg proposed that Allison come on board as a RAP member also. RAP members agreed.</p> <p>Opportunities & support for local government inputs. Are there any implications and is there enough support for local government? Do we need broader Local government engagement through RAP? Perhaps set up a separate local government participants group separate to RAP? Could also use WaterWise Councils program. Defer sending an invite to WALGA until the ToR of the RAP committee is reviewed at the end of the year.</p> <p>Action: Invite Allison Hailes to future RAP meetings. Include broader discussion on LGA participation when the ToR are discussed are RAP.</p>	



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8.	<p>Discussion around whether the RAP is willing to endorse Water Corporations request to join IRP project steering committees particularly IRP2 and IRP3. It was agreed that it is important for the Water Corporation to own the end product and be able to be involved at the early stages. They are proposing the following:</p> <ul style="list-style-type: none"> • Dave Hughes onto IRP2 • Dave Hughes or one of his managers onto IRP3 <p>The process is to go through Jurg who then puts it through the executive. It was noted that it may be rejected because other WA representatives have been rejected from other steering committees.</p> <p>Action: It has RAP endorsement and Sergey/Greg will communicate the advantages of Water Corporation participation to Jurg.</p>	
9.	<p>Capacity Building Current budget of \$40k to work with. Key activities provided by Shelley:</p> <ul style="list-style-type: none"> • NWW will be funding 1 short video & CRC will be funding 2 short videos. Will be located on the NWW website and youtube. It was agreed that the priority topics would be: basic water cycle/ catchment, Storm water / groundwater, urban heat. • 2 opportunities for inter-agency workshops (MRA and PTA, Regional development) and or Index workshops • City of Melville –looking at working through real life cross section design of retro fit for streetscape and urban heat. • EMRC having an urban heat workshop • HIA, MBA, Property Council including apartment developers • Speaker series talks ideas to be sent to Shelley • Industry note/ fact sheets to be on Economic evaluation <p>Action: Send any ideas on priority target audiences and people to interview for the next NWW video to Shelley. Speaker series talks ideas to go to Shelley.</p>	4
10.	<p>Executive Update Barry Ball joined the meeting 9:10am. IRP4 was endorsed. People want more details around each of the state around the tools and products and how the operate. Next step on the Capacity Building workshop – very successful. Each of the group shared some of the work that they were doing and discussed how the national group can work together. There was agreement that a more national approach to activities and some funding (approx. \$100k) could be provided to progress national activities. Will meet again early October to look at list of activities and obtain the priorities areas. Barry will share the information to the Capacity Building programs to make them aware of the meeting and the funding bucket. Tools and Products Workshop held in Brisbane & Melbourne. Intent of running a workshop in the other states incl. WA. For industry members to have a better understanding of our tools and products. To ensure that they meet the needs of the industry partners. Barry Ball asked John Savell “Where is the Green Wall project is at?” and the response was waiting on Directors approval.</p> <p>Barry left the meeting.</p> <p>Action: Greg will be following up with Barry on the Capacity Building budget. Barry to circulate the paper on utilities for the future</p>	



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10	<p>Ideas for synthesis workshops</p> <p>The top “ideas for.....” priorities as discussed in RAP:</p> <ul style="list-style-type: none">• Liveability and METRONET (contacts Mike Mouritz and Greg Claydon)• Brabham development – Swan Valley (Housing Authority) including the station (contacts John Savell and Richard Elliot)• Subiaco Oval redevelopment (MRA)• East Perth development (Powerhouse), Swann River• Wanju District Structure Plan – 1,400 ha greenfield development, Shire of Dardanup	
11.	<p>WRAP Business Plan Research and Adoption Plan</p> <p>Endorsed changing time allocated to development sector to include all CRCWSC partners including Local government and other sectors.</p> <p>Greg left the meeting and John took over as Chair.</p> <p>Action: Emma will circulate final draft to RAP before 11 Oct meeting.</p>	
12.	<p>Local Government Sector Strategies</p> <p>Joanne will supply direct comments back and it will be added to the agenda.</p> <p>Action: Individual comments to Emma by 2 Oct to be discussed at 11 Oct meeting.</p>	
13.	<p>Development Sector Engagement Strategy</p> <p>Would like to launch the brochure at the HIA, Property Council Event.</p> <p>Action : Individual comments to Emma by 2 Oct to be discussed at 11 Oct meeting.</p> <p>The draft 4 page glossy brochure to be circulated</p>	
15	<p>Calendar of Events WA CRCWSC</p> <p>Action: Send any events to Su to update the calendar.</p>	
16.	<p>Other Issues: Need offline meeting to follow up on METRONET</p>	
17.	<p>Meeting closed at 10.03am.</p> <p>Next meeting: 11 October 2017 (Optional RAP Workshop) 15 November 2017</p>	

Actions	Description	Who	When
1.	Invite Allison Hailes to future RAP meetings	Su	
2.	Sergey/Greg will communicate the advantages of Water Corporation participation in IRP project steering committees to Jurg.	Sergey/Greg	
3.	Send any ideas on priority target audiences and people to interview for the next NWW video to Shelley. Speaker series talks ideas to go to Shelley.	ALL	
4.	Greg to follow up with Barry on the Capacity Building budget.	Greg	
5.	Barry to circulate the paper on utilities for the future.	Barry	
6.	EY to send to RAP the following: business plan, developer strategy and local government strategy. All to send comments before 2 Oct so EY can turn it around for 11 October RAP	Emma Y	2 October
7.	EY to finalise the 4 pager development sector brochure for HIA event and ask for help from CRCWSC Communications	Emma Y	
8.	All to send Capacity building priorities to Shelley	All	
9.	Internal meeting to discuss the WESROC MAR project to be conducted at Strategy Group meetings (Greg, Anas, Emma Y, Mike)	Su	
10.	Internal Metronet meeting to occur at the Strategy Group meetings. (Greg, Anas, Emma Y, Mike)	Su	
11.	*LGA engagement and participation meeting to occur with Giles Pickard, Max Hipkins, Joanne Woodbridge, Emma Y.* (May be addressed at the October RAP workshop)		
Standing Item	All WRAP members to forward to Su details of events that would be of interest to Western Region WSC and Su will keep the calendar up to date	All	ongoing
Standing Item	The Panel to share experiences from meetings and engagements with others in the industry.	All	ongoing